

Robert S. Gee Scholarship – Letter of Recommendation Form

Thank you for providing a recommendation in support of this scholarship application. Please complete all sections. If a question does not apply, write “N/A.” You may attach additional pages if needed.

Section A – Student Information

Student Name:	Grade Level:
School:	

Section B – Recommender Information

Recommender Name:	Title/Position:
Organization/School:	Email:
Phone:	Preferred Contact Method: <input type="checkbox"/> Email <input type="checkbox"/> Phone
Relationship to Student: (e.g., teacher, counselor, coach, employer)	
How long have you known the student?	

Section C – Evaluation

Rating scale: 5 = Exceptional, 4 = Above Average, 3 = Average, 2 = Developing, 1 = Limited, N/A = Not Observed

Trait/Skill	5	4	3	2	1
Academic effort / work ethic					
Integrity / responsibility					
Leadership / initiative					
Community service / involvement					

Communication skills					
Perseverance / resilience					

Section D — Narrative Recommendation

1) Please describe the student’s traits and needs. Consider character, motivation, strengths, growth areas, and any financial, educational, or personal circumstances that make scholarship support meaningful. (Do not include sensitive details unless relevant and you have the student’s permission.)

2) Provide one or two specific examples that demonstrate the student’s character, leadership, service, or perseverance.

3) Overall recommendation: Would you recommend this student for the Robert S. Gee Scholarship? Yes No Yes, with reservations (please explain)

Section E — Verification and Signature

I certify that the information provided in this recommendation is true and based on my direct knowledge of the student.

Signature:	Date:
Printed Name:	

Submission: Return this completed form according to the scholarship application instructions (email, online upload, or sealed envelope, as applicable).